



Emeritus/Emerita Application Schedule for academic year 2025-2026

August 1, 2025	The 2025-2026 application process opens.
October 31, 2025	Applicant submits non-binding Intent to Apply Form .
December 1, 2025	Cover Page and Application submitted by candidate to their Department Head (or Dean, if applicable). The Department Head reviews the materials and submits their recommendation to the Dean prior to the Winter Break.
January 15, 2026	Dean's Office submits complete application package to the Office of Faculty Advancement and Inclusion.
January 17, 2026	The Office of Faculty Advancement and Inclusion reviews all application packages and forwards them to the Emeriti Review Committee.
February 16, 2026	The Sabbatical Leave Committee submits their recommendations to the Vice Provost for Faculty Advancement and Inclusion.
March 2, 2026	The Vice Provost for Faculty Advancement and Inclusion reviews all application packages, then forwards the Committee's recommendations, as well as their own, to the Provost.
March 31, 2026	The Provost informs the candidates of their recommendations for emeritus/emmerita status. The recommendations are forwarded to the Board of Trustees for consideration at their May meeting.
Mid-May, 2026	The Board of Trustees considers recommendations for emeritus/emmerita status.
May 31, 2026	The Provost notifies the candidate, their Department Head, their Dean, and the Emeriti Review Committee of the final decision.